**Title**

**ABSTRACT**

**Motives:** text text text text text text text text text text text text text text text text text text.

**Aim:** text text text text text text text text text text text text text text text text text text.

**Results:** text text text text text text text text text text text text text text text text text text.

(between 600 and 1000 characters).

**Keywords:** word 1, word 2, word 3 (up to 6 keywords)

**Introduction**

Text text text text text text text text text text.

**Literature review**

Text text text text text text text text text text. Text text text text text text text text text text.

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**MATERIALS AND METHODS**

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**Results**

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Text text text text text text text text text text. Text text text text text text text text text text.

**Subtitle**

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**Conclusions**

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**Author contributions:** author/authors have given approval to the final version of the article. Authors contributed to this work as follows: X.X. developed the concept and designed the study, X.X. collected the data, X.X. analysed and interpreted the data, X.X. prepared draft of article, X.X. revised the article critically for important intellectual content. (style: Supplementary information)

**Funding:** This research was undertaken as part of the (insert project name) project and was fully/jointly funded by a grant (XX/XXX/X).

**Supplementary information:** author/authors acknowledge following people and institution for help with the preparation of the article: (name and last name or institution name).

**Note:** the results of this study were presented in another form, such as a poster/abstract at a conference.

**REFERENCES**

1. Author, A.A. (Year). *Title of work*. City, Publisher.
2. Author, A.A. (Year). *Title of work*. doi: xx.xxxxxxxxxxxxxx (with DOI), date: XX.XX.XXXX.
3. Author, A.A., Author, B.B. (Year). Title of work. *Title of journal*, volume number(issue number), pp. doi:xx.xxxxxxxxxxxxxx (with DOI).

**EDITORIAL REQUIREMENTS**

* Document style – the text should be written in Times New Roman type of font, 12 point, with 1.5 line spacing;
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**Main text**

* The following can be used in the text: 1., a., –, for example:
1. Xxx;
2. xxx;
3. xxx;
4. xxx;
* xxx;
* blank lines are not allowed;
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**Figures**

* figures should be **editable** and have a uniform size (width 12 cm, height 6 cm);
* each figure should be numbered (Arabic numerals), have a title and the source **below** the figure;
* **schemes** should be prepared with Word tools (SmartArt) (style: Scheme text);
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* **tables:** should have a width 12 cm, be cantered and have the option to roll off the text disabled (the options available in the properties of the table), have a title **above** the table and the source **below** the table.

**Table 1**. Table title.

|  |  |  |  |
| --- | --- | --- | --- |
| Head 1 | Head 2 | Head 3 | Head 4 |
| Text | Text | Text | Text |
| Text | Text | Text | Text |
| Text | Text | Text | Text |

*Source*: own preparation based on Author (Year, p. X).

**Table 2**. Table title.

|  |  |  |  |
| --- | --- | --- | --- |
| Head 1 | Head 2 | Head 3 | Head 4 |
| text | 12.0 | 2.5 | 5.8 |
| text | 6.7 | 3.4 | 25.7 |
| text | 11.0 | 9.5 | 103.5 |

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**Chart 1**. Chart title.

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**Equations**

* should be prepared as a Microsoft Equation objects (font Cambria Math, 10 points) and numbered according to the following formula (style: Equation):

$A=πr^{2},$ (1)

where:

$A$ — … (style: Equation)

where:

$π$ — …;

$r^{2}$ — ….

* the equation should contain a punctuation mark placed in the equation editor.

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* complete **DOI** for each reference should be included (DOI searcher: http://search.crossref.org);
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Author, A.A., Author, B.B. (Year). Original title of work (Title of work in English). *Original title of journal (Title of journal in English)*, volume number(issue number), pp. doi:xx.xxxxxxxxxxxxxx.

i.e. Kalinowski, S. (2015). *Poziom życia ludności wiejskiej o niepewnych dochodach (The standard of living of rural population with precarious incomes)*. Warszawa, PWN.

1. **Books (print):**
2. Reference list:
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Author, A.A. (Year). *Title of work*. City, Publisher.

* Example:

Bindseil, U. (2004). *Monetary policy implementation: Theory, past and present*. New York, Oxford University Press.

1. In-text citation:
* Template:

[Author, Year, p. x] or [Author, Year, pp. x–x]

* Example:

[Bindseil, 2004, pp. 1–10]

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Author, A.A. (Year). *Title of work*. doi:xx.xxxxxxxxxxxxxx. (with DOI), date: XX.XX.XXXX.

* Example:

Tirole, J. (2002). *Financial crises, liquidity, and the international monetary system*. doi:10.1515/9781400828524, date: 20.01.2015.

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[Author, Year, p. x] or [Author, Year, pp. x–x]

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[Tirole, 2002, pp. 1–10]

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*Title of work*. (Year). A.A., Editor, B.B., Editor (ed. or eds.). City, Publisher.

* Example:

*Emissions trading & competitiveness: Allocations, incentives and industrial competitiveness under the EU emissions trading scheme*. (2006). M., Grubb, K., Neuhoff (eds.). London, Earthscan.

1. In-text citation:
* Template:

[Author, Year, p. x] or [Author, Year, pp. x–x]

* Example:

[Grubb & Neuhoff, 2006, pp. 1–10]

1. **Chapter in an edited book:**
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Author, A.A., Author, B.B. (Year). Title of chapter. In: *Title of work*. A.A., Editor, B.B., Editor (eds.). City, Publisher.

* Example:

Standage, M. (2007). Motivation in elite sport: A self-determination perspective. In: *Intrinsic motivation and self-determination in exercise and sport*. M.S., Hagger, N.L., Chatzisarantis (eds.). Champaign, Human Kinetics.

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[Standage, 2007, pp. 1–10]

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Author, A.A., Author, B.B. (Year). Title of work. *Title of journal*, volume number(issue number), pp. doi:xx.xxxxxxxxxxxxxx.

* Example:

Bernanke, B., Boivin, J. (2003). Monetary policy in a data-rich environment. *Journal of Monetary Economics*, 50(3), pp. 1–10. doi:10.1016/S0304-3932(03)00024-2.

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* Example:

[Bernanke & Boivin, 2003, pp. 1–10]

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Author, A.A., Author, B.B. (Year). Title of work. *Title of journal*, volume number(issue number), pp. http://www.xxx, date: XX.XX.XXXX.

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Voogt, J. (2010). A blended in-service arrangement for supporting science teachers in technology integration. *Journal of Technology and Teacher Education*, 18(1), pp. 1–10. http://www.editlib.org, date: 20.01.2015.

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[Voogt, 2010, pp. 1–10]

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Author, A.A., Author, B.B. (Year). Title of work. *Title of journal*, volume number(issue number), pp.

* Example:

Coltheart, M., Prior, M. (2006). Learning to read in Australia. *Australian Journal of Learning Disabilities*, 11(4), pp. 1–10.

1. In-text citation:
* Template:

[Author, Year, p. x] or [Author, Year, pp. x–x]

* Example:

[Coltheart & Prior, 2006, pp. 1–10]

1. **Journal articles (not yet formally published)**
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Author, A.A., Author, B.B. (in press). (probable year of publication). Title of work. *Title of journal*.

* Example:

Charles, S.J., Hogan, N. (in press). (2018). Dynamics of wrist rotation. *Journal of Biomechanics*.

1. In-text citation:
* Template:

[Author, in press]

* Example:

[Charles & Hogan, in press]

1. **Web documents and sites**
2. Reference list:
* Template:

Author, A.A., Author, B.B. (Year). *Title of work*. [http://www.](http://www/)xxx, date: XX.XX.XXXX.

* Example:

Allen, D. (2004). *Dealing with your meeting notes*. [http://www.](http://www/) effectivemeetings.com/meetingbasics/notes.asp, date: 30.08.2016.

1. In-text citation:
* Template:

[Author, Year]

* Example:

[Allen, 2004]

1. **Reports:**
2. Reference list:
* Template:

Institution. (Year). *Title of work*. http://www.xxx, date: 01.01.2016.

* Example:

UNCTAD. (2016). *World Investment Report 2016*. http://unctad.org/en/PublicationsLibrary/wir2016\_en.pdf, date: 30.08.2016.

1. In-text citation:
* Template:

[Institution, Year, p. x] or [Institution, Year, pp. x–x]

* Example:

[UNCTAD, 2016, pp. 1–10]

1. **Legistation:**
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* Template:

Full title of the statute/regulation/treaty [translated title in English] (abbreviation of official journal> <year>, <volume number >, <item number>) (Country).

* Example:

Ustawa z dnia 23 kwietnia 1964 r. – Kodeks cywilny [Civil Code of April 23, 1964] (Dz.U. 1964 vol. 16, item 93) (Poland).

Ustawa z dnia 27 lipca 2005 r. – Prawo o szkolnictwie wyższym [Higher Education Act of July 27, 2005] (Dz.U. 2005 vol. 164, item 1365) (Poland).

Council Directive 2001/29/EC on the harmonization of certain aspects of copyright and related rights in the information society (OJ L167/10).

1. In-text citation:
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[Civil Code, 1964]

[Higher Education Act, 2005]

[Council Directive, 2001]

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* Example:

Wilfley, D.E. (1989). Interpersonal analyses of bulimia: Normal-weight and obese. (unpublished doctoral dissertation), University of Missouri, Columbia.

1. In-text citation:
* Template:

[Author, Year, p. x] or [Author, Year, pp. x–x]

* Example:

[Wilfley, 1984, pp. 1–10]

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Author, A.A., Author, B.B. (Year, Month). Title of paper/poster. Paper/Poster session presented at the <conference, meeting of society>.

* Example:

Lanktree, C., Briere, J. (1991, January). *Early data on the Trauma Symptom Checklist for Children (TSC-C)*. Paper presented at the meeting of the American Professional Society on the Abuse of Children, San Diego, CA.

Ruby, J., Fulton, C. (1993, June). *Beyond redlining: Editing software that works*. Poster session presented at the annual meeting of the Society for Scholarly Publishing, Washington, D.C.

1. In-text citation:
* Template:

[Author, Year]

* Example:

[Lanktree & Briere, 1991]

[Ruby & Fulton, 1993]